



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

AUDIO-VISUAL TECHNICIAN

Job Number: 20000510

Job Code: 12830V000101

Job Group: 1200 - ELECTRONICS AND COMMUNICATIONS

Job Established: 04/16/2001

Job Revised: 02/24/2006

Grade: 11 Salary (MIN - MID):

\$13,581-\$17,990 - Hourly

\$2,206.92-\$2,923.38 - 37.5 Hr. Monthly Salary

\$2,354.04-\$3,118.28 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Performs electrical/electronic duties in the set up, operation and maintenance of public address equipment, electronic sound reinforcement systems and similar related equipment; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

High school graduate supplemented by six months of training from a vocational or technical school in electronics or a related field.

EXPERIENCE:

Must have one year of experience in electronics or a related field.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

Additional experience in electronics or a related field will substitute for the six months of vocational/technical training in electronics on a year-for-year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Plans, organizes and establishes physical, electrical and sound arrangements for various kinds of events. Contacts event coordinators to determine the desired arrangements. Evaluates the event site to determine the physical, electrical, sound, lighting, ventilation, heating and air conditioning requirements. Determines voltage and amperage requirement for all electrical components. Evaluates the site to determine the proper location of the stage and/or equipment on the stage which will allow optimum public view of the speakers. Responsible for setting up stage construction/assembly. Monitors and inspects transmitting and receiving equipment for frequency and voice level. Adjusts and calibrates as necessary. Monitors all electrical systems during the event. Performs the daily maintenance required on all equipment and electrical components to assure proper operation and performance. Employs creativity to meet unusual setup requirements.

UNIQUE PHYSICAL REQUIREMENTS:

Work involves lifting, bending and stooping. May risk exposure to electrical shock.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.